REQUEST FOR PROPOSALS FOR THE PROVISION OF PAVEMENT PROJECTS FOR SKOKIE PUBLIC LIBRARY

<p style="color:red; text-align:center">Deadline Extended</p>

Skokie Public Library is requesting proposals for the saw cutting, removal, and hot rolled patching of 15 marked areas of asphalt pavement in its parking lot, south drive, and east drive. All pavement areas of Skokie Public Library's parking lot, south and east drive areas of pavement are to be seal coated and re-striped or marked as existing. Any changes will be specified with Contractor performing project.

Sealed proposals, clearly labeled "Proposal—Pavement Projects", will be received weekdays between 9am and 5:00pm in the Administrative Office, Skokie Public Library, 5215 Oakton Street, Skokie, IL 60077, until **July 18, 2017, at noon**. Proposals received after noon on that day will not be accepted. All proposals will be required to include a list of five clients as references.

Request for proposal documents may be obtained on the library's website www.skokielibrary.info beginning 2:00pm, Tuesday, June 27, 2017. Pre-proposal meetings and walk-throughs will be held by appointment only with Richard Simon and 7:00am on Wednesday, July 12 2017.

Submit questions to:	Richard Simon, Facilities Manager Skokie Public Library rsimon@skokielibrary.info or 847.324.3125
Submit sealed proposal to:	Administrative Office Attention: Richard Kong, Director Skokie Public Library 5215 Oakton Street Skokie, IL 60077

Proposals will be evaluated by the Director and Facilities Manager. The selected proposal will be presented to the Board of Library Trustees at their August 9, 2017, board meeting. All proposals will be open for acceptance for a period of 60 days from deadline for receipt of quotes, and may not be revoked or withdrawn during that period. The library reserves the right to accept or reject any and all proposals, to waive technicalities, and to accept or reject any item of any proposal.

EVALUATION OF PROPOSALS

1. Proposals will only be accepted from principals of the firm that will actually be doing the work. The duties and obligations of this contract cannot be assigned.
2. To be considered qualified, a contractor must provide a list of clients as specified.
3. In selecting the contractor, experience, services offered, and quality of service will be considered as well as costs.
4. The library reserves the right to accept or reject any and all proposals, to waive technicalities, and to accept or reject any item of any proposal.

PAVEMENT PROJECTS

Company Name: _____

Representative Name: _____

1. General

   1.1. The Contractor shall employ personnel who are experienced and competent in all tasks to be provided under this agreement. The Contractor is responsible to make sure that their personnel are properly trained to perform all tasks expected of them and of all safety requirements according to OSHA requirements.

   1.2. The Contractor's employees shall be carefully interviewed, screened, and covered by Bond. Every employee who works in the library will be bonded for at least $5,000.00.

   1.3. In all hiring related to this agreement, the Contractor is expected to advertise and afford equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, order of protection status, military status, sexual orientation, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service. The Contractor shall comply with the provisions of the Equal Opportunity Clause, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights.

2. Insurance

   2.1. The Contractor shall provide public liability and property damage insurance covering all the of the Contractor's operations on library property. General liability insurance coverage shall be for not less than $1,000,000. each occurrence, with additional umbrella liability of not less than $1,000,000.

   2.2. The Contractor shall provide Worker's Compensation Insurance, including occupational disease provisions, as required by Illinois statute for all of the Contractor's employees performing work related to this agreement.

   2.3. To the fullest extent permitted by law, the Contractor shall indemnify, keep and save harmless the Owner and its agents, officers, and employees, against all injuries, deaths, losses, damages claims, suits, liabilities, judgments, costs and expenses which may arise directly or indirectly from any negligence or from the

reckless or willful misconduct of the Contractor, its employees, or its subcontractors. The Contractor, its employees, or its subcontractors. The Contractor shall at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connected there with, and, if any judgment shall be rendered against the Owner in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

2.4. With the proposal, the Contractor shall provide proof of insurance and bonding. On or before the effective date of this agreement, the Contractor shall provide a certificate of insurance evidencing that Skokie Public Library has been named as additional insured and that the Contractor's insurance policies will not be changed or canceled during their term until after at least thirty (30) days prior notice has been given by registered mail to Skokie Public Library.

2.5. Contractor shall be responsible for any necessary permits and will secure such from the Village of Skokie, County of Cook, and/or State of Illinois.

3. Agreement Terms

3.1. Contractor will provide Skokie Public Library work for all Pavement Projects as outlined in the amount of $_____.

3.2. Acceptance of Contract:

Skokie Public Library   **Contractor**

_____   _____
(Representative)   (Representative)

_____   _____
(Title)   (Title)

_____   _____
(Date)   (Date)